

2021 HOME OFFICE CLAIM

➤ **If you set aside an area of your home for business, please advise on the following:**

- Sqm of house _____ sqm
- Sqm of area used _____ sqm

- Sqm of Garage _____ sqm
- Sqm of area used _____ sqm

➤ **Please provide the total of the year's expenses (1 April 2020 to 31 March 2021) on your home, for the following:**

- Rates \$ _____
- Insurance \$ _____
- Mortgage Interest \$ _____
- Repairs & Maintenance \$ _____
- Power, Heat & Light \$ _____
- Rent (If home not owned) \$ _____
- Telephone:
 - 50% of home line rental + business toll calls \$ _____
 - Total of Business line rental \$ _____